

Phone: (608) 873-3074
Email: info@pssd-wi.org
www.pssd-wi.org



2083 Williams Drive
Stoughton, WI 53589

Financial Newsletter — October 2020

User Fee and Tax Levy for 2021: A capital improvement project to replace our entire SCADA system was successfully completed in 2020. Rapidly escalating maintenance costs for this aging and obsolete remote monitoring equipment necessitated this project, which was funded entirely from reserves. As a result, the 2021 budget again contains no tax levy. The cost-effective manner in which our staff performs needed maintenance and repairs, and the success of our inter-municipal agreement with KSD continue to provide savings for the District. However, waste treatment charges from MMSD continue to rise and operating revenue must now fund DNR required annual cleaning and video inspection of underground gravity mains. The proposed \$160 Quarterly User Fee represents a \$4 increase, necessary largely due to increased costs for these two budget items. The proposed budget is printed on the reverse side of this newsletter. A public hearing on the budget is scheduled for Tuesday, October 27, 2020, at 6:00 p.m. at the District office or via Zoom. Please see the District's website (Commission meetings) at www.pssd-wi.org for a link to the zoom meeting.

Help Wanted: The District is looking for candidates to be put in a rotation for secondary on-call. The rotation is week-long running from Tuesday-Monday. Candidates would need to be available to help in an emergency from 3:00 p.m. to 8:00 a.m. You are only needed if an emergency arises. Please contact Rich Everson at 608-873-3074 if you are interested.

Transfer of Delinquent Charges to Tax Roll: In compliance with WI Statutes 66.0809 and District Ordinance, a penalty of 10% will be applied to all unpaid balances transferred to the tax roll. Customers with delinquent charges will continue to incur monthly interest and penalty charges of one and one-half percent of the unpaid balance. Customers shall be provided notice of any balance due by October 15th. Unless that amount is paid by November 1st, an additional penalty of ten percent shall be added and the resulting amount due will be placed on the tax roll.

Electronic Payments and/or Paperless Billing: PSSD has made paying your quarterly user charge simple, fast, and worry-free. Our auto pay option will simplify your quarterly bill paying and remove one task from your to-do list. Simply sign up and your user charge will be automatically deducted from your checking account on the due date. We also have the capability to e-mail your quarterly user invoices and monthly statements. Save paper, save a tree, and save money by helping to reduce operating costs.

Enrolling is Easy: Sign up today! Use the enrollment form below. Don't forget to enclose a voided check.

Please detach at perforation, and return bottom portion, along with your current payment.

Automatic Bill Payment and/or Electronic Invoicing Enrollment Form
If not returning enrollment form with a check payment, please include a voided check.
Please check the appropriate box below...

☐ New Signup

☐ Change Banking Information

☐ Please begin sending invoices electronically to _____

Enter email address here

All information below is required to process automatic bill payments.

Name on Account	
Mailing Address	
City, State, Zip	
Signature	Date

PSSD Account No.	
Daytime Phone No.	
Bank Routing No.	
Bank Account No.	<input type="checkbox"/> Checking <input type="checkbox"/> Savings

Transfers refused because of insufficient funds or a closed account will incur a service charge of \$10.

Notice is hereby given that a public hearing on the 2021 Proposed Budget for the Pleasant Springs Sanitary District #1 will be held on Tuesday, Oct 27, 2020 at 6:00 p.m. at the District Administration Building, 2083 Williams Drive, Stoughton WI

Summary of the 2021 Proposed Budget for
Pleasant Springs Sanitary District #1

	2020 Approved Budget	2020 Actual Jan - Sep	2020 Projected Jan - Dec	2021 Proposed Budget
Operating Revenue/Expense				
Revenue				
Operating Revenue	\$330,419	\$246,362	\$332,511	\$340,885
Miscellaneous Revenue	\$41,852	\$26,363	\$34,027	\$46,684
Total Revenue	\$372,271	\$272,725	\$366,538	\$387,569
Expense				
Operation Expenses				
Supervision and Labor	\$167,064	\$113,943	\$154,827	\$167,929
Energy Expenses	\$15,360	\$10,020	\$14,371	\$15,360
Conveyance & Treatment (KSD & MMSD)	\$109,828	\$61,706	\$112,460	\$118,613
Other Operating Expenses	\$6,680	\$6,165	\$8,400	\$7,280
Transportation	\$2,700	\$1,716	\$2,288	\$2,700
Total Operation Expenses	\$301,632	\$193,551	\$292,347	\$311,882
System Maintenance				
Collection System Maintenance	\$4,800	\$3,908	\$5,136	\$4,440
Conveyance System Maintenance	\$7,200	\$6,534	\$6,646	\$11,740
General Plant Maintenance & Engineering	\$2,400	\$2,344	\$2,773	\$3,600
Total System Maintenance	\$14,400	\$12,786	\$14,555	\$19,780
Administrative & Office Expense				
Office Expenses & Supplies	\$5,837	\$3,202	\$4,544	\$6,105
Professional Services	\$4,800	\$1,002	\$4,603	\$4,200
Insurance Expenses	\$13,800	\$12,022	\$12,671	\$13,800
Total Administrative & Office Expense	\$24,437	\$16,226	\$21,818	\$24,105
Bad Debt	\$0	\$0	\$0	\$0
Operating Reserve Fund Contribution Expense	\$6,372	\$6,372	\$6,372	\$6,372
Pigging Fund Contribution Expense	\$0	\$0	\$0	\$0
Replacement Fund Contribution Expense	\$25,430	\$25,430	\$25,430	\$25,430
Total Expense	\$372,271	\$254,365	\$360,521	\$387,569
Net Operating Revenue	\$0	\$18,360	\$6,017	\$0
Other Income/Expense				
Other Income & Transfers In				
Interest & Investment Income				
Bank Interest Earned	\$10,421	\$10,326	\$16,323	\$4,393
Assessment Collections Revenue	\$34	\$0	\$34	\$0
Total Interest & Investment Income	\$10,455	\$10,326	\$16,357	\$4,393
Tax Levy Revenue	\$0	\$0	\$0	\$0
New Connection Revenue	\$0	\$7,520	\$7,520	\$0
Assessment Principal Payments	\$590	\$0	\$590	\$590
Capital Contributions	\$0	\$0	\$0	\$0
Total Other Income	\$11,045	\$17,846	\$24,467	\$4,983
Other Expense				
Pigging, Jetting, Televising Expenditures	\$6,453	\$6,453	\$6,453	\$0
Capital and Replacement Expenditures	\$471,650	\$221,776	\$491,776	\$36,000
Interest Expense	\$0	\$0	\$0	\$0
Total Other Expense	\$478,103	\$228,229	\$498,229	\$36,000
Net Other Income (Loss)	(\$467,058)	(\$210,383)	(\$473,762)	(\$31,017)
Total Contributions to Reserves	\$31,802	\$31,802	\$31,802	\$31,802
Net Transfers from (to) Restricted Assets	\$396,693	\$133,923	\$406,558	\$1,147
Net Transfers from (to) Unrestricted Assets	\$70,364	\$26,298	\$29,384	(\$1,932)
Net Transfers from (to) Reserves	\$467,058	\$160,221	\$435,943	(\$785)
Long Term Obligation Payments	\$0	\$0	\$0	\$0
Total Budget Net Revenue	\$0	\$0	\$0	\$0
Reserves & Liabilities (Begin Year)				
Unrestricted Accounts & Receivables (Begin Year)		\$126,744	\$126,744	\$97,360
Restricted Assets (Begin Year)		\$783,960	\$783,960	\$377,406
Reserves (Begin Year)		\$910,704	\$910,704	\$474,766
Liability Balance (Begin Year)		\$0	\$0	\$0
Net Reserves & Liabilities (Begin Year)		\$910,704	\$910,704	\$474,766
Reserves & Liabilities (End Period)				
Unrestricted Accounts & Receivables (End Period)		\$100,446	\$97,360	\$99,292
Restricted Assets (End Period)		\$650,037	\$377,406	\$376,259
Reserves (End Period)		\$750,484	\$474,766	\$475,551
Liability Balance (End Period)		\$0	\$0	\$0
Net Reserves & Liabilities (End Period)		\$750,484	\$474,766	\$475,551

Approved for publication 9/28/2020